

# BEHAVIOUR EXPECTATIONS MATRIX



Be Safe ...

Be Responsible ...

Be Respectful ...

ALL AREAS	LEARNING SETTINGS	EATING AREAS	PLAY AREAS	TOILETS	OFF CAMPUS	TRANSITIONS
<p><b>Be Safe</b></p> <ul style="list-style-type: none"> <li>Walk in and around buildings</li> <li>Use equipment as intended</li> <li>Keep your body and objects to yourself</li> <li>Straight there and straight back</li> <li>Solve problems with kind and respectful words or seek adult support if needed</li> <li>Exit learning area with a lanyard</li> <li>Walk on cement at all times</li> </ul>	<p><b>Be Safe</b></p> <ul style="list-style-type: none"> <li>Ask permission to leave the learning areas</li> <li>Only be in the learning areas when a teacher is present</li> <li>Follow the learning area routines</li> <li>Use learning equipment safely</li> </ul>	<p><b>Be Safe</b></p> <ul style="list-style-type: none"> <li>Eat only your own food</li> <li>At the bell, be in your designated area</li> <li>Remain seated in your designated eating area</li> </ul>	<p><b>Be Safe</b></p> <ul style="list-style-type: none"> <li>Be sun safe</li> <li>Play school approved games</li> <li>Use equipment for intended purposes only</li> <li>Remain in designated play area</li> <li>Line up and wait for staff on duty before playing</li> <li>All students eat in Area A during play time</li> </ul>	<p><b>Be Safe</b></p> <ul style="list-style-type: none"> <li>Wash hands thoroughly</li> <li>Leave food, drink or equipment outside the toilet block</li> <li>Place all rubbish in the correct bins</li> <li>Wear shoes when using the toilets</li> </ul>	<p><b>Be Safe</b></p> <ul style="list-style-type: none"> <li>Follow all road rules</li> <li>Remain with the group at all times</li> </ul>	<p><b>Be Safe</b></p> <ul style="list-style-type: none"> <li>Walk in class lines</li> <li>Listen for staff direction</li> <li>Walk bikes, scooters and skateboards within the school grounds</li> </ul>
<p><b>Be Responsible</b></p> <ul style="list-style-type: none"> <li>Follow directions, first time, every time, from every staff member</li> <li>Be in the right place at the right time</li> <li>Report any damage to school staff</li> <li>Be a positive role model</li> <li>Keep personal valuables at home</li> </ul>	<p><b>Be Responsible</b></p> <ul style="list-style-type: none"> <li>Be an active learner and show attentive behaviour</li> <li>Be prepared and willing to learn</li> <li>Encourage others to participate</li> <li>Stay on task</li> <li>Work consistently towards learning goals</li> <li>Have a clean and organised work space</li> </ul>	<p><b>Be Responsible</b></p> <ul style="list-style-type: none"> <li>Place all rubbish in the correct bins</li> <li>Take home uneaten items</li> <li>Raise your hand to leave your seat</li> <li>Remain seated at the end of eating</li> <li>Sit quietly to eat</li> <li>Only purchase for yourself at the tuckshop</li> </ul>	<p><b>Be Responsible</b></p> <ul style="list-style-type: none"> <li>Resolve conflict with reason and compromise</li> <li>Report incidents to staff member on duty straight away</li> <li>Report any damage or misuse to a staff member</li> <li>Choose positive play options</li> </ul>	<p><b>Be Responsible</b></p> <ul style="list-style-type: none"> <li>Go to the toilet at appropriate time</li> <li>Leave toilets graffiti free</li> <li>Use toilet paper for its intended use</li> <li>Flush toilet after use</li> <li>Inform staff member of any issues</li> <li>Return to area or class promptly</li> </ul>	<p><b>Be Responsible</b></p> <ul style="list-style-type: none"> <li>Return notes on time</li> <li>Have all equipment or belongings organised for on-time departure</li> <li>Follow the expectations of the places you are visiting</li> </ul>	<p><b>Be Responsible</b></p> <ul style="list-style-type: none"> <li>Always have permission to leave class group</li> <li>Depart the school grounds promptly at 3:00pm</li> <li>Sit in appropriate areas before school</li> </ul>
<p><b>Be Respectful</b></p> <ul style="list-style-type: none"> <li>Wear full school uniform</li> <li>Act in a friendly and compassionate manner</li> <li>Greet others with a smile and a positive attitude</li> <li>Listen actively</li> <li>Use manners</li> <li>Use polite and respectful language</li> <li>Encourage and support others</li> <li>Treat others with kindness</li> </ul>	<p><b>Be Respectful</b></p> <ul style="list-style-type: none"> <li>Respect others' right to learn</li> <li>Keep classroom area neat and tidy</li> <li>Hand up when needing adult support</li> <li>Actively listen to others</li> <li>Patiently wait for turns in speaking</li> </ul>	<p><b>Be Respectful</b></p> <ul style="list-style-type: none"> <li>Take care when walking near others' lunch boxes</li> <li>Talk quietly</li> <li>Place rubbish and food scraps in the correct bins</li> <li>Seats and tables are for sitting, not walking on</li> </ul>	<p><b>Be Respectful</b></p> <ul style="list-style-type: none"> <li>Invite others to join in</li> <li>Care for gardens and wildlife</li> <li>Share equipment</li> <li>Play by agreed rules</li> <li>Encourage others</li> </ul>	<p><b>Be Respectful</b></p> <ul style="list-style-type: none"> <li>Respect others' privacy</li> <li>Use toilet for their purposes</li> <li>Clean up after yourself</li> </ul>	<p><b>Be Respectful</b></p> <ul style="list-style-type: none"> <li>When wearing the Heatley uniform, represent us with pride</li> <li>Speak respectfully with other schools and community members</li> </ul>	<p><b>Be Respectful</b></p> <ul style="list-style-type: none"> <li>Walk past learning areas silently</li> <li>Use manners when passing others</li> <li>Walk on the left side of the path</li> </ul>



We lead the way to **LEARN, CARE, PLAY** when we are **SAFE, RESPONSIBLE, and RESPECTFUL**